

Draft roadmap for the preparation of the Plan of Action of the CFS Evaluation

The roadmap will detail the strategy for developing the Plan of Action in 2018. It focuses on the process for preparing the Plan of Action and not on the Plan of Action itself.

Definitions:

Roadmap: strategy to prepare the Plan of Action (who, how, when); does not contain any element of decision on the evaluation recommendations.

Plan of Action: presents the decisions made in response to the evaluation recommendations and major findings (whether it is accepted, activities, responsibilities, timeframe and implications for additional funding and need for Plenary endorsement).

The roadmap for the preparation of the Plan of Action provides information on the timeframe, the process, specific roles for specified recommendations, and the format and content of the Plan of Action.

Guiding questions for Members and stakeholders:

Do you envisage additional/different information in the roadmap?

Are there more effective ways to develop it?

1. Timeframe:

The Plan of Action will be developed during 2018 intersessional period and presented at CFS 45 for endorsement.

The timeframe includes all the important events/deadlines for the successful preparation of the Plan of Action during the 2018 intersessional period (e.g. consultation workshop, delivery of first draft, etc.), allowing all CFS stakeholders to plan their contribution and participation accordingly.

Guiding question for Members and stakeholders:

What level of detail is required? Any specific milestones?

2. Process

The roadmap builds on the results of the consultative process in June-September 2017 for the preparation of CFS 44.

Guiding question for Members and stakeholders:

What do you think is the most effective and efficient way to proceed for the preparation of the Plan of Action?

- All discussions will take place under an inclusive process, with the possibility to have focus groups / Friends of the Chair to work on specific issues, the results of which will be reported and discussed in an inclusive setting.
- Specific consultative processes might be envisaged for some recommendations (e.g. questionnaires to governments, consultative meetings, interviews with RBAs, and request for inputs from different groups of stakeholders).

- Depending on the nature of the recommendations, there may be a need to engage with different stakeholders, organizations and bodies to request their input and guidance regarding relevant recommendations.

Guiding questions for Members and stakeholders:

What format is envisaged for the inclusive process of discussion?

Is there a need to engage with different stakeholders for some recommendations? If yes, please explain.

3. Format and content of the Plan of Action

The Plan of Action will provide an overall response to the evaluation and a response by recommendation with the following information:

- Whether the recommendation is accepted, partially accepted or rejected.
- Actions to be taken and/or actions already taken and /or comments about partial acceptance or rejection.
- Whether there is a need for certain action before the implementation stage.
- Responsible group/body for implementation.
- Timeframe for the implementation of the proposed actions.
- Whether further funding is needed to implement the proposed actions.
- Need for Plenary endorsement (yes/no)

Guiding questions for Members and stakeholders:

Should the Plan of Action include additional information? Are all listed information required?.

Suggested deliverables for CFS 44:

1. Agreed roadmap for the preparation of the Plan of Action.
2. Report on the results of the consultation process for the preparation of the response to the evaluation (June-September 2017)

Plan of Action in response to the CFS evaluation report

1. Overall opinion about the evaluation and its report, findings, conclusions and usefulness
2. Response matrix

					Date	Plenary decision
Response I: Endorsed at CFS 44 II: Endorsed by the Bureau during the intersessional period between CFS 44 and CFS 45 III: Endorsed at CFS 45	Accepted, partially accepted or rejected	Plan of Action			Further funding required (Y or N)	Requires Plenary decision (Y or N)
		Actions to be taken, and/or comments about partial acceptance or rejection	Responsible body	Timeframe		
Recommendation 1	Insert brief explanatory comment on the decision to accept, partially accept or reject the recommendation; mention progress already made in implementing the recommendation if any				Mention whether implementation of a recommendation is dependent upon additional funding	
Recommendation 2						
Recommendation 3						
...						