Criteria, Guidance and Conditions for CFS 47 Side Events

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Items highlighted in yellow are suggested additions to the criteria, guidance, and conditions used for CFS 46 and previous sessions.

- Side Events must be relevant to food security and nutrition and the mandate of CFS. While Side Events that are on a current or ongoing theme of CFS activities are given precedence, all requests will be considered, including those on new and emerging issues.

- Priority will be given to Side Events that reflect the CFS multistakeholder model and have different CFS constituencies (including Member Countries) in their panels. Gender parity and youth presence will be positively considered.

- Side Events organized by stakeholders who have not previously held a CFS Side Event are encouraged.

- Side Events should maximize interactivity with a minimum of 50% of the side event time, allocated for interactivity with attendees.

- In the event that two or more Side Event requests are received on a similar theme, the organizers may be asked to merge their requests. CFS stakeholders are requested to be flexible if this occurs.

- Side events will not be scheduled in parallel with CFS plenary sessions.

- Room reservations for side events are handled by the CFS Secretariat.

- Side Events may be conducted in any of the six official UN languages (English, French, Spanish, Arabic, Russian and Chinese). Interpretation is organized through the Secretariat but paid for by the Organizer. It is not mandatory to provide interpretation, although it is desirable.

- Side Event Organizers will pay close attention to “rollout” details, and be aware of their responsibilities (i.e. nameplates and final summaries). These details will be provided once a Side Event has been formally allocated a slot.

- After their Side Event, Organizers should prepare a “Summary of Outcomes” and send it to the Secretariat by 30 October 2020. This will be posted in the original language on the CFS 47 Side Event web page. If a Side Event Organizer has previously not submitted a Summary, this may impact future applications.

- Only Side Events selected via this process may be referred to as a CFS 47 “Side Event”. Any event or meeting organized by other stakeholders during the session should not be called a “Side Event” and should not be promoted on the CFS 47 Side Event flyer table. This is to avoid confusion amongst delegates, and to adhere to host agency rules.

- In the event that the above are fulfilled, if side event requests exceed the spaces available, the final decision will be made by the CFS Chair in conjunction with the Secretariat.