

Roadmap for the preparation of the Plan of Action in response to the CFS Evaluation (Draft - 30 June 2017)

Introduction

The roadmap presents the strategy to prepare the response to all evaluation recommendations that have not been presented at CFS 44 for information or endorsement, building on the results of the consultation process. The report of the CFS Evaluation was finalized in April 2017 and proposed 14 recommendations. An inclusive consultation process was conducted from June 2017 to September 2017 to prepare the response to recommendations 1, 2, 3, 5, 6, as well as the roadmap.

Process

The CFS Bureau has the responsibility of preparing the Plan of Action for Plenary in response to the CFS Evaluation. It oversaw the consultation process from June 2017 – Sep 2017 leading to CFS 44 through the nomination of two members of the Bureau as co-facilitators, Mr Khaled El Taweel, Egypt, and Mr Jón Erlingur, Iceland. It is proposed that the Bureau follows a similar process to finalize the preparation of the Plan of Action during the 2018 intersessional period with a mix of activities including:

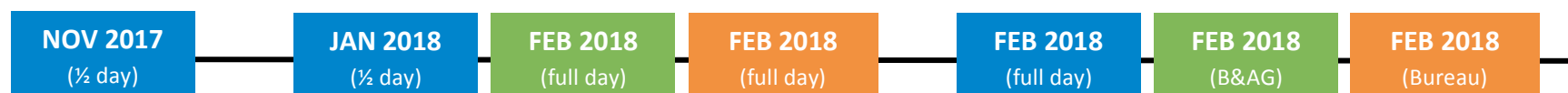
- i. Global discussions involving all stakeholders
- ii. Restricted brainstorming meetings (e.g. Bureau discussions)
- iii. Other activities such as consultative meetings, interviews with RBAs, or HLPE Steering Committee, requests for written inputs etc.

The improvements proposed to address the evaluation findings that go beyond the evaluation recommendations will be incorporated into the responses to the related recommendations.

Timeframe

The Plan of Action will be completed during the 2018 intersessional period and the responses to the evaluation recommendations that were not presented at CFS 44 for information or endorsement will be presented at CFS 45, some of them for endorsement. A total of 11 days are envisaged for completing the Plan of Action from November 2017 to October 2018, as shown in the following indicative calendar of meetings. The format and content of the Plan of Action are presented in Annex.

November 2017 – February 2018



DATE	MEETING	PRELIMINARY AGENDA	CONCURRENT REQUEST FOR INPUTS
NOV 2017 (½day)	Global discussion	Discussion on recommendations 7 & 12 ¹ <ul style="list-style-type: none"> 7: Actions by CFS members to improve CFS 12: Dissemination of HLPE reports 	Recommendation 9 (Revising the structure of the CFS Secretariat) <ul style="list-style-type: none"> Inputs from joint Secretariat (CFS Secretariat and HLPE Secretariat) Inputs from RBAs and technical task team participants
Late JAN 2018 (½day)	Global discussion	Discussion on recommendations 8 & 9 ² <ul style="list-style-type: none"> 8: Expectations of CFS Chairperson 9: Revising structure of CFS Secretariat 	Recommendation 11 (Responsibilities for communication and outreach activities) <ul style="list-style-type: none"> Send questionnaire to governments for indication of interest to hold events at regional/national level
FEB 2018 (full day)	Bureau & Advisory Group meeting (for evaluation)	Discuss inputs to recommendations 7, 8, 9, 12	
FEB 2018 (full day)	Restricted Bureau meeting (for evaluation)	Discuss inputs to recommendations 7, 8, 9, 12	
FEB 2018 (full day)	Global discussion	Discuss inputs to recommendations 7, 8, 9, 12	Recommendation 4 (Reviewing composition and processes of Bureau & Advisory Group) <ul style="list-style-type: none"> Proposals from current Advisory Group members for increase of seats

¹ Recommendations 7 and 12 relate to actions CFS members could undertake to improve CFS and should be discussed together

² Recommendations 8 and 9 are interlinked and time is needed for inputs from the joint Secretariat, RBAs and Technical Task Team participants to provide information for reference for the discussion

March 2018 – May 2018



DATE	MEETING	PRELIMINARY AGENDA	CONCURRENT REQUEST FOR INPUTS
MAR 2018 (½day)	Global discussion	Update on outcomes of CFS Bureau & Advisory Group meeting & Bureau meeting Discussion on recommendations 10 & 11 ³ <ul style="list-style-type: none"> 10: Developing an overarching monitoring framework 11: Responsibilities for communication and activities 	<u>Recommendations 13 & 14</u> (Updates on HLPE work to the Bureau & Advisory Group & Review HLPE process on calling for experts) <ul style="list-style-type: none"> Consultative meeting with HLPE
MAR 2018 (full day)	Global discussion	Discussion on recommendation 4 ⁴ (Reviewing composition and processes of Bureau & Advisory Group)	
MAR 2018 (½day)	Global discussion	Discussion on recommendations 13 & 14 ⁵ <ul style="list-style-type: none"> 13: Updates on HLPE work to the Bureau & Advisory Group 14: Review HLPE process on calling for experts 	
APR 2018 (full day)	Bureau & Advisory Group meeting (for evaluation)	Discuss inputs to recommendations 4, 10, 11, 13, 14	
APR 2018 (full day)	Restricted Bureau meeting (for evaluation)	Discuss inputs to recommendations 4, 10, 11, 13, 14	
MAY 2018 (full day)	Global discussion	Discuss inputs to recommendations 4, 10, 11, 13, 14	
MAY 2018	CFS Bureau & Advisory	Present inputs to recommendations	

³ Recommendations 10 and 11 related to dissemination and monitoring of CFS products and should be discussed together

⁴ Time is needed for the current Advisory Group to provide inputs to provide information for reference for the discussion, as well as for new Bureau members to familiarize themselves with Advisory Group matters

⁵ Recommendations 13 and 14 relate to the functioning of HLPE and its processes and should be discussed together

DATE	MEETING	PRELIMINARY AGENDA	CONCURRENT REQUEST FOR INPUTS
	Group meeting	4, 7, 8, 9, 10, 11, 12, 13, 14	
MAY 2018	CFS Bureau meeting	Present inputs to recommendations 4, 7, 8, 9, 10, 11, 12, 13, 14	

June 2018 – October 2018



DATE	MEETING	PRELIMINARY AGENDA	CONCURRENT REQUEST FOR INPUTS
JUN 2018 (full day)	Global discussion	<ul style="list-style-type: none"> Update on outcomes of CFS Bureau & Advisory Group meeting & Bureau meeting Discuss draft Plan of Action 	
JUN 2018 (full day)	Global discussion	Discuss refined Plan of Action for CFS 45	
JUL 2018	CFS Bureau & Advisory Group meeting	AG to provide feedback on Plan of Action for CFS 45	
JUL 2018	CFS Bureau meeting	Agree on Plan of Action for CFS 45	
31 JUL 2018	Translation	Send Plan of Action for translation	
OCT. 2018	Plenary	Presentation of the responses covered in the roadmap at CFS 45 for information or endorsement	

Annex: Format and content of the Plan of Action

The Plan of Action will provide an overall response to the evaluation and a response by recommendation with the following information:

- Whether the recommendation is accepted, partially accepted or rejected
- Actions to be taken and/or actions already taken and/or comments about partial acceptance or rejection
- Responsible group/body
- Timeframe for the implementation of the proposed actions
- Whether further funding is needed to implement the proposed actions
- Need for Plenary endorsement (yes/no)

Plan of Action in response to the CFS Evaluation Report

- 1 Overall opinion about the evaluation and its report, findings, conclusions and usefulness
- 2 Response matrix

				Date		Plenary decision
Evaluation Recommendation	Response Accepted , partially accepted or rejected	Plan of Action				
		Actions to be taken, and/or comments about partial acceptance or rejection	Responsible body	Timeframe	Further funding required (Y or N)	Requires Plenary decision (Y or N)
Recommendation x	Insert brief explanatory comment on the decision to accept, partially accept or reject the recommendation; mention progress already made in implementing the recommendation, if any.				Mention whether implementation of a recommendation is dependent on additional funding	
...						